

Example of a Completed Clearance Report

The following report is an example of a completed clearance report from a paint stabilization job in a one-bedroom unit that houses a HCVP family.

Home Environmental Inspection Services, Inc., 345 Hammond Road, Baytown, ST 12345; 123-123-1235 (phone); 345-789-5678 (fax)

Firm's risk assessment certification number: ST 78787

CLEARANCE REPORT

General Information

Date of clearance examination:	2/25/2008
Clearance Examiner:	Bob Jones
Certification Category:	Risk Assessor
Certification State:	ST
Certification Number:	R77777
Property address:	78 East Main St., Apt. A Ourtown, ST 89898
Client name:	Sally Smith
Client address:	80 East Main St. Hammond, ST 89898
Laboratory:	Analysis Services, Inc.
Address:	990 45 th St., Suite 500 Bigtown, ST 88999
Telephone number:	222-222-2222
NLLAP number:	ST L99999

Summary of Clearance Results

The project area passed visual inspection. Dust at or above Federal standards was found in the following area, so the project failed clearance.

Location	Surface	$\mu\text{g lead/ft}^2$
Bathroom	Floor under C-1 window	200

Signature: *Bob Jones* Date: 2/25/2008

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Summary of Hazard Reduction Activities

Name of firm	ABC Renovations
Address of Firm	123 Main Street East Westport, ST 87654
Supervisor name	John Brown
Supervisor certification number	ST S16345
Start and completion date(s) of hazard reduction or completion activity.	2/25/2008

Description of Hazard Reduction Activities and Areas Addressed

Location	Activity
Kitchen	Workers stabilized the deteriorated paint on ceiling.
Bathroom	Workers stabilized the deteriorated paint on ceiling.
Description of Work	The supervisor was present on the job site when work was being performed. Workers used lead safe work practices. Plastic sheeting covered the work area and outside the work area. Warning signs were posted at the doors to the bathroom and kitchen. Occupants were not allowed in the kitchen and bathroom during this activity. The ceilings were wet scraped. HEPA vacuum was used for cleanup. The plastic sheeting was carefully gathered up and bagged for disposal. Workers replaced their disposable booties when leaving the work area for lunch and breaks. Respirators were not necessary. The clearance examination was requested.

Ongoing Lead-Based Paint Monitoring Requirements

This unit must have an annual visual assessment by a trained individual and lead safe work practices used for all repairs to painted surfaces by trained individuals. Residents are to be provided notice of lead hazard reduction (paint stabilization) within 15 days of work completion. The owner should also ask residents to report any deteriorated paint to the office.

Visual Assessment of the Work Area

Work Area	Deteriorated Paint	Debris	Visible Dust	Notes	Pass/Fail
Bathroom	None	None	None		Pass
Kitchen	None	None	None		Pass
Hallway	None	None	None		Pass

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DUST SAMPLING RESULTS

Sample #	Location	Surface	Dimensions of sample area	µg Lead/ft ²	Pass/Fail
1-2	Bathroom	Front facing window (C-2) windowsill	4" x 18"	17	Pass
1-3	Bathroom	Floor under C-1 window	12" x 12"	200	Fail
1-4	Kitchen	Floor under A-1 window	12" x 12"	12	Pass
1-5	Kitchen	Windowsill above sink (A1)	4" x 18"	190	Pass
1-6	First floor hallway	Floor	12" x 12"	30	Pass

Understanding the Clearance Report

1. If the visual assessment for clearance finds visible dust or debris in the area being cleared, the project fails clearance and the area must be re-cleaned. Any remaining deteriorated painted surfaces should be repaired using paint stabilization or abatement techniques. A new visual assessment for clearance must be conducted. After the project passes the visual assessment, dust samples may be taken.

For written information on how to address lead hazards, contact the National Lead Information Center Clearinghouse at 1-800-424-LEAD (1-800-424-5323) or www.epa.gov/lead/pubs/nlic.htm. You may consider hiring a risk assessor to evaluate lead hazards in your home and recommend a lead hazard control plan. Risk assessors can be located through your state or EPA lead program office. See the map and links at www.epa.gov/lead/pubs/traincert.htm for the state lead program contacts in states authorized to operate these programs, or at www.epa.gov/lead/pubs/leadoff1.htm for the EPA regional lead coordinators covering the remaining states.

2. The Summary Results section of the clearance report lists all of the areas that failed the clearance examination. The areas represented by the failed samples need to be re-cleaned and re-tested to see if the re-cleaning removed the contaminated dust.
3. The dust lead sampling results are expressed in micrograms per square foot (µg/ft²); soil samples are expressed in micrograms per gram (µg/g).
4. Areas that failed the clearance examination showed lead levels in dust at or above Federal or state standards. The standards that were used for during this clearance examination are:

[Note to clearance examiner: If more stringent state or local clearance standards apply, use them instead of the EPA/HUD standards.]

EPA/HUD Standards for Lead in Dust	
Carpeted and uncarpeted interior floors	40 µg/ft ²
Interior window sills	250 µg/ft ²
Window troughs (clearance only)	400 µg/ft ²

5. The laboratory result forms attached to the report list all of the areas sampled inside and outside the dwelling and the laboratory analysis results for each sample.

Clearance Report Review Worksheet

Project title: _____
 Property Address: _____ Project Date: _____
 Name of PHA Reviewer: _____ Reviewer's Title: _____

Question	Yes	No	Notes/Questions
The clearance exam report from the clearance examiner must include items 1 through 6.			
1. Property address and specific unit or common areas identified.			
2. Name, address, signature and certification number of each person involved in the clearance examinations.			
3. Name and identification number of each laboratory conducting an analysis for lead.			
4. Dates of clearance examination.			
5. Results of visual assessment for the presence of deteriorated paint and visible dust, debris, residue or paint chips.			
6. Results of the analysis of dust samples in micrograms per square feet ($\mu\text{g}/\text{ft}^2$) for each sample location.			
The report must also include information on lead hazard reduction (items 7-11). The owner may have to add this information to the report or request it from the contractor or the individuals who did the work if it is not included in the original clearance exam report.			
7. Name and address of each firm and supervisor (or employer) involved in the lead hazard reduction activity.			
8. Start and completion date(s) of lead hazard reduction activity.			
9. Detailed written description of the lead hazard reduction activity including the methods used.			
10. Locations of exterior surfaces, interior rooms, common areas and/or components where the lead hazard reduction activity occurred.			
11. Any suggested requirements for ongoing monitoring of paint condition or previous treatments.			
Evaluate the results of the report. If the report is unclear or vague, the PHA should contact the owner to ask questions or request an improved report.			
12. Did the project pass clearance? If a clearance report shows that the project passes visual inspection and that lead levels found in the tested areas are below EPA/HUD thresholds, then the unit passes. If yes, the review is completed. If no, recleaning and reclearance are needed.			